



## SCHOOL DISTRICT OF TURTLE LAKE

205 OAK STREET NORTH  
TURTLE LAKE, WI 54889

PHONE: 715-986-4470

FAX: 715-986-2444

### APPLICATION FOR EMPLOYMENT

Position Applying For: (please check all that apply)

- Teaching Position
- Substitute Teaching Position
- Summer School Teaching Position
- Summer School Support Staff Position
- Support Staff Position
- Substitute Clerical/Support Staff Position
- Coaching

<b>Name</b>	<b>Address</b>
<b>Email</b>	<b>Phone</b>

Are you under contract?

Date available for employment in this District:

Have you previously worked for this District?

If so, when?

## EDUCATIONAL PREPARATION AND TRAINING

Name of School	Dates Attended	Degree	Major(s)

## EXPERIENCE (Most recent first)

Dates	Organization	Duties	Immediate Supervisor/ Reason for Leaving

## PERSONAL REFERENCES

Name	Relationship	Address	Telephone

## PERSONAL STATEMENT

Below, please prepare a statement to include any experience or talent which, in your estimation, will contribute to your success in the position for which you are applying and how you would contribute to this being one of the best small school districts in Wisconsin:

Are you currently employed?  Yes  No

Is your current employer aware of your application for another job?  Yes  No

Have you ever been disciplined, dismissed, asked to resign, or resigned from employment based in whole, or in part, because of job related performance factors or immoral conduct?  Yes  No  
If "Yes", please provide an explanation below:

Have you ever been convicted of a felony or misdemeanor?  Yes  No  
If "Yes", please provide an explanation below:

*(A conviction will not be an automatic bar to employment and will be considered only as it relates to the job being applied for.)*

Have you ever paid a civil forfeiture or fine for a non-traffic related offense (including municipal court violations)?  Yes  No  
If "Yes", please provide an explanation below:

*(Payment of a fine will not be an automatic bar to employment and will be considered only as it relates to the job being applied for.)*

Do you have any charge(s) pending against you?  Yes  No  
If "Yes", please provide an explanation below:

*(A pending charge will not be an automatic bar to employment and will be considered only as it relates to the job being applied for.)*

## AUTHORIZATION

I authorize investigation of all statements contained in this application or made by me during the hiring process. I understand that misrepresentation or omission of facts called for is cause for dismissal. The School District of Turtle Lake and its employees shall not be held liable if I am denied employment, or terminated following employment, if it is verified that I provided false statements and/or omitted substantive information.

Date: \_\_\_\_\_ Applicant's Signature: \_\_\_\_\_

I voluntarily grant the School District of Turtle Lake the right to investigate statements I have made in this application, as well as other job-related information, activities and references. I also authorize any current or former employer, person, firm, corporation, school or government agency to disclose to the School District of Turtle Lake any information they may have regarding me. I release the School District of Turtle Lake, and providers of information, from liability and for any damages which may result from the furnishing of this information.

Date: \_\_\_\_\_ Applicant's Signature: \_\_\_\_\_

**DO NOT WRITE IN THIS SPACE – FOR ADMINISTRATIVE USE ONLY**

Position applied for \_\_\_\_\_

Date application received \_\_\_\_\_

Date of Interview \_\_\_\_\_

Interviewed by \_\_\_\_\_

Hire Date if applicable \_\_\_\_\_

The School District of Turtle Lake does not discriminate on the basis of sex, race, color, age, national origin, ancestry, creed, religion, pregnancy, marital or parental status, sexual orientation, or physical, mental, emotional or learning disability, including in admission and employment as required by Title IX and its regulations. Harassment and grievance claims should be filed within five (5) working days of incidence in the district office. Claims will be addressed within five (5) working days of the receipt of the grievance.

Turtle Lake School Title IX Coordinators:

Mr. Jason Hinze, MS/HS Principal, 715-986-4470, Ext. 2023 [jhinze@turtlelake.k12.wi.us](mailto:jhinze@turtlelake.k12.wi.us)

Mr. Troy Wagner, Elem. Principal, 715-986-4470, Ext. 2024 [twagner@turtlelake.k12.wi.us](mailto:twagner@turtlelake.k12.wi.us)

If accommodation is needed, please contact Jamie Hubbard, District Bookkeeper at 715-986-4470, Ext. 2011 or [jhubbard@turtlelake.k12.wi.us](mailto:jhubbard@turtlelake.k12.wi.us) and specify your accommodation needs